

UNOFFICIAL PROCEEDINGS OF BOARD OF EDUCATION
GROTON AREA SCHOOL DISTRICT NO. 06-6

REGULAR MEETING

July 10, 2017

President Smith called the meeting to order at 7:00 p.m. in the High School Conference Room. Members present: Fjelstad, Gengerke, Harder, Kjelden, Rix, Smith and Weismantel. Others present were Supt. J. Schwan, Principal B. Schwan and Business Manager Weber.

Moved by Weismantel, second Kjelden to approve the agenda with the following changes: under Old Business Item #6 – add change order d and under Annual Reorganization Business – move Consent Agenda Item #1: District Budget Hearing to New Business Item #1a. Motion carried.

Pursuant to SDCL 23-3, there was no potential conflict disclosure reported.

Moved by Harder, second Rix to approve the District minutes of June 12 and 26 and North Central Special Education Coop agenda items. Motion carried.

Members of the public were allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with their remaining agenda items.

Moved by Harder, second Fjelstad to approve June financials, agency accounts and investments. Motion carried.

Moved by Kjelden, second Weismantel to approve June school lunch report. Motion carried.

The School Transportation Report for 2016-17 was presented by Weber but not approve due to an error in reported route mileage. The report will be corrected and presented for approval at the next meeting.

Superintendent Schwan presented a progress report and handout on the elementary school project.

The following change orders to the elementary construction project were reviewed for consideration: a) CCO#001 with Muth Electric – replace all existing data/phone cabling for an increase of \$18,381; b) CCO#007 with JDH Construction – adhere 1/2” GWB to existing plaster and block walls at an increase of \$19,471; c) CCO#003 with Redlinger Brothers Plumbing – add roof drains at an increase of \$4,690; and d) CCO#004 with Redlinger Brothers Plumbing – add thermometers and foil faced insulation for an increase of \$970.

Moved by Harder, second Rix to approve change orders a, b, c and d as presented. Motion carried.

Personnel, Policy & Curriculum committee members reported that on the recommendation of MS/HS Principal Sombke, a job description for the vacant Opportunity Room position has been developed. Superintendent Schwan’s wife has submitted an application for the position and, as a result, he will abstain from the selection process. Mrs. Sombke and the committee members will conduct the application reviews and interviews.

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The following items were discussed in administrative reports: staffing update, ASBSD/SASD joint convention, school bus inspections, summer facilities maintenance, board meeting schedule, program overviews, new staff processing and annual report progress.

With no further old or continuing business remaining it was moved by Harder, second Weismantel to adjourn the final 2016-17 school board meeting at 7:40 pm. Motion carried.

At 7:47 pm, Weber called to order the first meeting of school year 2017-18 and read the school board Oath of Office to install Grant Rix and Steven R. Smith for three-year terms as school board members.

Weber took nominations for 2017-18 school board president. Moved by Weismantel, second Rix to nominate Smith. Hearing no further nominations, it was moved by Kjelden, seconded by Harder to cease nominations and cast a unanimous ballot for Smith. Motion carried.

President Smith opened the floor for vice-president nominations. Moved by Harder, second Fjelstad to nominate Kjelden. Hearing no further nominations it was moved by Weismantel, seconded by Rix to cease nominations and cast a unanimous ballot for Kjelden. Motion carried.

Smith appointed the following committee assignments: Fjelstad, Weismantel and Harder to Building, Grounds & Transportation; Rix and Gengerke to Personnel, Policy and Curriculum and Kjelden and Smith to Negotiations.

Pursuant to SDCL 23-3, there was no potential conflict disclosure reported.

Moved by Harder, second Rix to approve the following consent agenda items: July 2017 District bills; Rodney Freeman, Jr. and his associates of Huron as official school attorney; designate Groton Independent as official newspaper; designate Weber as custodian of all district accounts; authorize Weber to continue existing funds, establish new accounts and continue to invest and reinvest in local institutions which serve the greatest advantage to the District; authorize Weber to publish staff salaries; designate First State Bank – Groton as official bank depository; adopt Groton Area School District Policy Manual with such revisions as previously approved; adopt Special Education Comprehensive Plan; authorize office personnel to administer Agency and Federal Lunch Funds with oversight by Weber; authorize J. Schwan to administer or direct federal programs with Consolidated Applications for Title Programs and related ESSA compliance issues assigned to the building principals; authorize J. Schwan to act as Asbestos Compliance Officer; authorize J. Schwan or his designee to close school in emergency situations or inclement weather; authorize J. Schwan or designee to institute NSLP and School Breakfast Agreement; Adopt Food Safety Plan, HACCP-Based Standard Operating Procedures; authorize J. Schwan or designee to institute ASBSD school bus mutual assistance pact; authorize Weber to transfer petty cash and incidental payment funds in accordance with SDCL 13-18-16 & 17; and approve peripheral sports and other volunteer school workers such as chain gang, line judges, Booster Club/PAC workers, assistant coaches, volunteer coaches, volunteer drivers, school board members etc., to be included in the school's worker's compensation insurance coverage and acknowledge receipts of Public school Exemption #18-01. Motion carried 5-0 with Weismantel abstaining and Gengerke absent.

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GENERAL FUND: Net Salary – 421,438.38; FIT – 48,702.79; Medicare – 16,174.58; FICA – 69,160.10; American Funds Service Co. – 2,315.10; Washington National – 98.40; SD Retirement – 72,603.36; Waddell & Reed – 3,343.75; Horace Mann – 4,049.83; Thrivent – 686.70; AFLAC – 4,581.61; Delta Dental – 11,625.32; SD Supplemental Retirement – 2,088.99; Wellmark BCBS – 150,468.64; Reliastar – 1,650.02; A&B Business – binders, 176.16; Advance Auto Parts – supplies, 183.73; ASBSD – dues, 1,256.89; City of Groton – utilities, 8,801.78; Council on College Admission in SD – fees, 120.00; L. Cox – physical reimbursement, 95.00; Dakota Supply Group – bulbs, 92.52; Decker, Inc – supplies, 178.85; Dependable Sanitation – services, 1,238.00; Follett School Solutions – online services, 1,455.00; L. Grieve – meals, 5.91; Groton Chiropractic Clinic – physicals, 285.00; Groton Daily Independent – legal notices, 132.24; Harry Implement – mower repair, 298.08; Hillyard – supplies, 5,566.80; Krossover Intelligence – services, 1,800.00; S. Lindeman – sh ch services, 1,350.00; McLeod's – checks, 165.80; Mid-American Research Chemical – supplies, 4,898.16; Northside Implement – services, 6,846.83; Northwestern Energy – electricity, 11.37; NSU WBB Camp – fee, 285.00; R. Parker – sh ch services, 1,546.74; Patios Plus – services, 331.63; T. Peterson – reimburse fees, 43.25; QQP/Midstates – stamp, 27.80; Ramkota Hotel – custodial lodging, 372.00; Riddell – reconditioning services, 814.67; rSchoolToday – services, 75.00; S&S Lumber – supplies, 155.21; SASD – admin. memberships, 1,383.00; Sewer Saver – services, 921.23; SW/WC Service Coop – contract, 50.00; Taylor Music – repairs, 25.00; TIE – dues, 1,500.00; US Postmaster – box rent, 206.00; US Postal Service – envelopes, 4,963.00; A. Zoellner – meals, 12.85. Total General Fund - \$856,658.07.

CAPITAL OUTLAY: AVI Systems – software maintenance, 738.56; Choice Financial Group – computer lease, 17,689.00; Dollar General – totes, 56.00; Hauff Mid-America Sports – pole, 469.00; High Plains Technology – site license, 489.00; NCS Pearson – support services, 1,850.00; Quality Welding – project materials, 107.75; Renaissance Learning – online programs, 12,044.20; Riddell – fb equipment, 3,249.03; Software Unlimited – software fee, 3,550.00; West Interactive Services – schoolmessenger service, 1,071.00. Total Capital Outlay - \$41,313.54.

SPECIAL ED: Net Salary – 72,215.00; FIT – 7,214.14; Medicare – 2,778.48; FICA – 11,880.36; SD Retirement – 12,930.74; Waddell & Reed – 750.00; AFLAC – 1,777.74; Delta Dental – 2,535.66; SD Supplemental Retirement – 600.00; Wellmark BCBS – 32,141.00; Reliastar – 676.38; Adco Hearing Products – batteries, 32.00; Avera St. Luke's – services, 6,287.82; J. Erdmann – meals, 10.70; Schwab Audiology – services, 101.00. Total Special Ed - \$151,931.02.

CAPITAL PROJECTS FUND: Architectural Roofing & Sheetmetal -- elem remodel project, 68,170.10; Braun Intertec – soil services, 4,307.00; Custom Sheet Metal – elem remodel proj, 244,150.00; Double Duty Portable Storage & Movers – container rental, 4,149.28; Grazzini Brothers – elem remodel proj, 3,895.00; House of Glass – elem remodel proj, 42,074.55; JDH Construction – elem remodel proj, 425,125.00; Lien Transportation – elem remodel proj, 67,738.80; Muth Electric – elem remodel proj, 177,307.38; Prairiesons – elem remodel proj, 57,005.60; Redlinger Bros. Plumbing & Heating – elem remodel proj, 60,914.00; Uline – packing supplies, 1,696.55. Total Capital Projects - \$1,156,533.26

ENTERPRISE: Food Service Net Salary – 6,515.07; FIT – 497.69; Medicare – 233.34; FICA – 997.78; SD Retirement – 836.68; AFLAC – 54.22; Wellmark BCBS – 3,052.00; Reliastar – 2.60; B Clocksene – meals, 84.44. Total Food Service - \$12,273.82.

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OST/Dr Ed Net Salary – 7,899.69; FIT – 599.70; Medicare – 279.68; FICA – 1,195.64; SD Retirement – 810.60; AFLAC – 407.94; Wellmark BCBS – 2,118.36; Reliastar – 1.95; Dollar General – snacks, 110.45; Groton Area School Dist – dr ed mileage, 2,285.64. Total OST/Dr Ed - \$15,709.65. Total Enterprise Funds - \$27,983.47

AGENCY FUND: Total - \$16,903.09.

RECEIPTS: Local Sources, Taxes – 683,859.44; Other Local Sources – 59,747.24; County Sources – 4,067.43; State Sources – 11,815.61; Federal Sources – 43,179.06; Other Sources – interfund tfr, 150,000. Total Receipts - \$952,668.78 .

Moved by Weismantel, second Kjelden to set time and date for regular school board meetings on the second Monday of each month and additionally on the fourth Monday for the months of July, August, September, March, April and June only, to be held in GHS Conference Room at 7:00 pm, with consideration to reschedule meeting dates, times and places when deemed necessary or appropriate. Motion carried.

Gengerke joined the meeting at 8:00 pm.

Weber presented the 2017-18 District Budget for discussion. The board acknowledged review of the budget. No action was taken.

President Smith appointed Rix to serve as voting member and chairman of the North Central Special Education Governing Board for the 2017-18 school year.

Moved by Fjelstad, second Rix to set board member salaries at \$50 per meeting and board president salary at \$75 per meeting, with mileage if applicable. Motion carried.

Moved by Kjelden, second Weismantel to set pay rate of substitute teachers at \$100/day. Motion carried.

Moved by Rix, second Weismantel to set pay rate for substitute bus drivers at \$65/day. Motion carried.

Moved by Weismantel, second Harder to approve admission & lunch prices for 2017-18:
Admission – Adults \$5, \$6 for doubleheader, \$45 for 10-punch ticket, \$75 for all-season pass, Grades 1 through 12, \$4; Activity Tickets – Grades 6 through 12, \$30, Grades 1 through 5, \$25; Breakfast – Adults, \$2.90, Grades 6 through 12, \$2.65, Grades JrK through 5, \$2.15; Lunch – Adults, \$4.15, Grades 6 through 12, \$3.40, Grades JrK through 5 \$2.90; Milk – JrK through 5, \$5.90/month, \$23.60/semester or \$47.20/year. Motion carried.

Moved by Kjelden, second Weismantel to leave OST rates unchanged at \$2.50/hour, \$25/week and \$100/month. Motion carried.

Moved by Harder, second Rix to approve price quotes for 2017-18 bakery products from Bimbo Bakery. Motion carried.

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Moved by Fjelstad, second Rix to approve price quotes for 2017-18 dairy products from Dean Foods. Motion carried.

Moved by Kjelden, second Weismantel to approve educational lane change for Joel Guthmiller from BS+15 to BS+30 for 2017-18, with salary to be published in July. Motion carried.

Moved by Gengerke, second Rix to approve resignation from Carla Kjelden as Elementary Librarian. Motion carried 5-1 with Kjelden abstaining and Harder voting no.

Moved by Weismantel, second Kjelden to adjourn at 8:45 pm. Motion carried.

M. J. Weber, Business Manager

Steven R. Smith, President

The addition of signatures to this page verifies these minutes as official.

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