

UNOFFICIAL PROCEEDINGS OF BOARD OF EDUCATION
GROTON AREA SCHOOL DISTRICT NO. 06-6

REGULAR MEETING

July 11, 2016

President Steve Smith called the meeting to order at 7:30 p.m. in the High School Conference Room. Members present: Hanson, Harder, Kjelden, Nelson, Rix, Smith and Weismantel. Others present were Supt. J. Schwan, Principals A. Schwan and B. Schwan and Business Manager Weber.

Moved by Harder, second Rix to approve the agenda with the following changes: under Consent Agenda Item #1a – add June 13 minutes for approval. Motion carried.

Moved by Nelson, second Weismantel to approve the District minutes of June 13 and 27 and North Central Special Education Coop agenda items. Motion carried.

Members of the public were allowed five minutes to address the board on any topic of their choice. With no public members present to speak, the board proceeded with their remaining agenda items.

Moved by Kjelden, second Nelson to approve June financials, agency accounts and investments. Motion carried.

Moved by Weismantel, second Rix to approve June school lunch report. Motion carried.

Moved by Weismantel, second Rix to approve June transportation report. Motion carried.

Weber presented the 2016-17 District Budget for discussion. The board acknowledged review of the budget. No action was taken.

No board committee reports were given.

The following items were discussed in administrative reports: ASBSD/SASD Joint Convention, board training opportunities, State Superintendent's Conference, facility maintenance progress, Johnson Controls Agreement, athletics meeting, fall in-service and community engagement meetings.

With no further old or continuing business remaining it was moved by Rix, second Weismantel to adjourn the final 2015-16 school board meeting at 8:07 pm. Motion carried.

At 8:10 pm, Weber called to order the first meeting of school year 2016-17 and read the school board Oath of Office to install Clint Fjelstad, Deborah Gengerke and Merle Harder for three-year terms as school board members.

Weber took nominations for 2016-17 school board president. Moved by Harder, second Rix to nominate Smith. Hearing no further nominations, it was moved by Weismantel, seconded by Kjelden to cease nominations and cast a unanimous ballot for Smith. Motion carried.

REGULAR MEETING, p 2.
July 11, 2016

President Smith opened the floor for vice-president nominations. Moved by Weismantel, second Rix to nominate Kjelden. Hearing no further nominations it was moved by Harder, seconded by Gengerke to cease nominations and cast a unanimous ballot for Kjelden. Motion carried.

Moved by Kjelden, second Weismantel to approve the agenda with the following additions: under Reorganized Business Item #2a – add approve agenda and under Consent Agenda Items #20 – add approve open enrollment #17-14. Motion carried.

Smith appointed the following committee assignments: Fjelstad, Weismantel and Harder to Building, Grounds & Transportation; Rix and Gengerke to Personnel, Policy and Curriculum and Kjelden and Smith to Negotiations.

Conflict disclosure documents were read by Smith in accordance with SDCL Ch. 3-23. Moved by Gengerke, second Rix to approve conflict disclosures from Weber, J. Schwan and B. Schwan. Motion carried. Moved by Rix, second Kjelden to approve conflict disclosure from Weismantel. Motion carried 6-0 with Weismantel abstaining. Moved by Weismantel, second Fjelstad to approve conflict disclosures from Harder, Kjelden and Gengerke. Motion carried 4-0 with Harder, Kjelden and Gengerke abstaining. Motion carried.

Moved by Harder, second Kjelden to approve the following consent agenda items: July 2016 District bills; Rodney Freeman, Jr. and his associates of Huron as official school attorney; designate Groton Independent as official newspaper; designate Weber as custodian of all district accounts; authorize Weber to continue existing funds, establish new accounts and continue to invest and reinvest in local institutions which serve the greatest advantage to the District; designate First State Bank – Groton as official bank depository; adopt Groton Area School District Policy Manual with such revisions as previously approved; adopt Special Education Comprehensive Plan; authorize office personnel to administer Agency and Federal Lunch Funds with oversight by Weber; authorize J. Schwan to administer or direct federal programs with Consolidated Applications for Title Programs and related ESSA compliance issues assigned to the building principals; authorize J. Schwan to act as Asbestos Compliance Officer; authorize J. Schwan or his designee to close school in emergency situations or inclement weather; authorize J. Schwan or designee to institute NSLP and School Breakfast Agreement; Adopt Food Safety Plan, HACCP-Based Standard Operating Procedures; authorize J. Schwan or designee to institute ASBSD school bus mutual assistance pact; authorize Weber to transfer petty cash and incidental payment funds in accordance with SDCL 13-18-16 & 17; and approve peripheral sports and other volunteer school workers such as chain gang, line judges, Booster Club/PAC workers, assistant coaches, volunteer coaches, volunteer drivers, school board members etc., to be included in the school's worker's compensation insurance coverage; approve Open Enrollment #17-12 with one student in grade 1 from the Aberdeen School District; approve Open Enrollment #17-13 with one student in grade 1 from the Aberdeen School District and approve Open Enrollment #17-14 with one student in grade 10 from the Aberdeen School District. Motion carried 6-0 with Weismantel abstaining.

GENERAL FUND: Net Salary – 400,065.02; FIT – 44,279.83; Medicare – 15,165.56; FICA – 64,845.62; American Funds Service Co. – 2,293.50; Washington National – 98.40; SD Retirement – 68,227.42; First National Bank HSAs – 100.00; Waddell & Reed – 2,765.04; Horace Mann – 1,617.63; Thrivent – 679.50; AFLAC – 5,101.87; Delta Dental – 10,540.22; SD Supplemental

REGULAR MEETING, p 3.
July 11, 2016

Retirement – 1,854.53; Wellmark Blue Cross Blue Shield – 151,443.00; Reliastar Life – 1,459.04; Amplify Education – online subscriptions, 10,107.45; ASB Worker’s Comp. Fund – wk comp premium, 24,077.02; ASBSD – dues, 1,245.85; Awarddecals.com – fb decals, 353.05; Bristol Community Center – rent, 100.00; Business Radio Licensing – FCC renewal, 95.00; Carson-Dellosa Publishing – supplies, 138.81; City of Groton – utilities, 9,222.32; Cole Papers – paper, supplies, 695.87; Dependable Sanitation – garbage service, 1,238.00; Ellison Educational Equipment – supplies, 69.00; Expressway Suites – lodging, 224.85; Follett School Solutions – online services, 1,633.34; B. Gravatt – physical fee, 95.00; Great American Media Services – subscription, 19.95; Groton Chiropractic – physicals, 475.00; Groton Dakota Press – ads, 42.00; Hauff Mid-America Sports – letters, 1,114.20; Impact Applications – injury testing, 600.00; Innovations Associates – subscriptions, 139.00; Interstate All Battery Center – battery, 47.99; JW Pepper – music, 40.20; James Valley Telecomm. – phone serv, 874.94; Mid-American Research Chemical – supplies, 5,030.30; Nasco – supplies, 1,042.60; Northside Implement – repairs, 1,235.42; Northwestern Energy – utilities, 12.04; Oriental Trading – supplies, 118.94; QQP/Midstates – paper, 26.09; Roy L. Hall American Legion Post – rent, 75.00; rSchoolToday – calendar renewal, 75.00; S&S Lumber – supplies, 1,265.74; SASD – memberships, 1,811.00; Scholastic – class magazines, 1,531.88; School Specialty – supplies, 112.89; SD Federal Property Agency – supplies, 25.00; Sewer Saver – services, 319.50; Software Unlimited – support fees, 3,450.00; Supreme School Supply – supplies, 132.37; C. Swanson – wkshop fee, 90.00; Taylor Music – reeds, 34.98; Teacher Direct – supplies, 625.53; TIE – membership, 1,470.00; US Postal Service – box rent, 198.00; West Interactive Services – notification service, 1,053.00.
Total General Fund - \$842,920.30.

CAPITAL OUTLAY: Gopher – equipment, 435.87; Hauff Mid-America – weights, 1,432.14; Locke Electric – services, 23,475.00; Marco – copier leases, 1,978.17; Nasco – equipment, 1,064.66; Northland Financial – computer leases, 40,524.00; Pioneer Drama – texts, 39.50; RDO Equipment – mower, 3,000.00; School Specialty – dictionaries, 168.90; School Specialty/Classroom Direct – supplies, 36.11; Teacher Direct – equipment, 184.44. Total Capital Outlay - \$72,338.79.

SPECIAL EDUCATION: Net Salary – 70,422.25; FIT – 6,859.55; Medicare – 2,702.82; FICA – 11,557.32; SD Retirement – 12,526.82; Waddell & Reed – 750.00; AFLAC – 1,887.36; Delta Dental – 2,535.66; SD Supplemental Retirement – 600.00; Wellmark BCBS – 37,156.08; Reliastar Life – 621.78; ASB Worker’s Comp Fund – wk comp premium, 5,718.29; NCS Pearson – forms, 108.50; Northern Speech Services – supplies, 138.04; Schwab Audiology – services, 70.00. Total Special Education – \$153,654.47.

ENTERPRISE FUND: Fund 51: Net Salary – 6,160.14; FIT – 306.99; Medicare – 215.46; FICA – 921.34; SD Retirement – 788.80; AFLAC – 54.22; Wellmark BCBS – 3,020.00; Reliastar Life – 2.60; ASB Worker’s Comp Fund – wk comp premium, 2,407.70; Nardini Fire Equipment – inspections, 199.00. Total Fund 51 – \$14,076.25.
Fund 53: Net Salary – 8,489.85; FIT – 584.90; Medicare – 298.08; FICA – 1,274.46; SD Retirement – 833.52; AFLAC – 407.94; Wellmark BCBS – 1,992.00; Reliastar Life – 1.95; ASB Worker’s Comp Fund – wk comp premium, 300.99; Bahr’s Jungle Lanes – services, 187.66; Groton Ford – repairs, 438.73; Menards – supplies, 54.45; S&S Lumber – supplies, 53.88. Total Fund 53: \$14,918.41. Total Enterprise Funds - \$28,994.66.

REGULAR MEETING, p 4.
July 11, 2016

AGENCY FUND: Total -- \$26,555.72.

RECEIPTS: Local Source, Taxes – 679,902.73; Other Local Sources – 77,833.95; County Sources – 4,691.93; State Sources – 2,224.05; Federal Sources – 36,976.50. Total Receipts – \$801,629.16.

Mike Hubbard of Foster, Jacobs and Johnson was present with updated building design diagrams and a report on the power point presentation given to the teaching staff on Monday morning. The staff meeting was well attended and many staff questions were answered. No action was taken by the board.

J. Schwan presented a lease agreement from the City of Groton to propose shared costs in maintaining the soccer field. The board questioned the expense line of \$150 per hour for mowing. No action was taken and J. Schwan will take it back to the city for further negotiations.

Moved by Kjelden, second Weismantel to set time and date for regular school board meetings on the second Monday of each month and the fourth Monday for the months of September, March, April and June only, to be held in GHS Conference Room at 7:00 pm, with consideration to reschedule meeting dates, times and places when deemed necessary or appropriate. Motion carried.

President Smith appointed Rix to serve as voting member and chairman of the North Central Special Education Governing Board for the 2016-17 school year.

Moved by Weismantel, second Kjelden to set board member salaries at \$50 per meeting and board president salary at \$75 per meeting, with mileage if applicable. Motion carried.

Moved by Weismantel, second Kjelden to set pay rate of substitute teachers at \$100/day. Motion carried.

Moved by Weismantel, second Kjelden to set pay rate for substitute bus drivers at \$60/day. Motion carried 6-0 with Harder abstaining.

Moved by Weismantel, second Gengerke to approve admission & lunch prices for 2016-17: Admission – Adults \$5, \$6 for doubleheader, \$45 for 10-punch ticket, \$75 for all-season pass, Grades 1 through 12, \$4; Activity Tickets – Grades 6 through 12, \$30, Grades 1 through 5, \$25; Breakfast – Adults, \$2.75, Grades 6 through 12, \$2.50, Grades JrK through 5, \$2.00; Lunch – Adults, \$4.00, Grades 6 through 12, \$3.25, Grades JrK through 5 \$2.75; Orange Juice – Jr. K through Grade 5, \$7.00/month, \$28.00/semester or \$56.00/ year and Milk – JrK through 5, \$5.90/month, \$23.60/semester or \$47.20/year. Motion carried 6-1 with Harder voting no.

Moved by Kjelden, second Rix to leave OST rates unchanged at \$2.50/hour, \$25/week and \$100/month. Motion carried.

Moved by Kjelden, second Harder to approve price quotes for 2016-17 bakery products from Bimbo Bakery. Motion carried.

REGULAR MEETING, p 5.
July 11, 2016

Moved by Weismantel, second Kjelden to approve price quotes for 2016-17 dairy products from Dean Foods. Motion carried.

Moved by Gengerke, second Weismantel to approve SDCL 13-29-4 request from Webster Area School District to pick up students in Bristol for 2016-17. Motion carried.

Moved by Rix, second Harder to approve educational lane change for Jodi Sternhagen from MS+30 to MS+45 for 2016-17, with salary to be published in July. Motion carried.

Moved by Gengerke, second Kjelden to approve educational lane change for Janel Lone from BS+30 to BS+45 for 2016-17, with salary to be published in July. Motion carried.

Moved by Harder, second Weismantel to go into executive session at 9:50 pm pursuant to SDCL 1-25-2(4) to discuss negotiations. Motion carried.

Smith declared the board out of executive session at 10:20 pm.

Moved by Rix, second Kjelden to adjourn at. Motion carried.

M. J. Weber, Business Manager

Steven R. Smith, President

The addition of signatures to this page verifies these minutes as official.

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