



## BOARD ORGANIZATIONAL MEETING

The annual organizational meeting of the Board will be held on the second Monday of July, unless otherwise designated by the Board at the previous regular meeting.

The meeting will be called to order and the oath of office given to all new Board members. The Board will elect a president and vice-president from its membership, to serve until the next annual meeting. The superintendent or the business manager will preside over the election of the president.

Other items of business will come before the annual meeting as appropriate. These will include:

1. Designation of official depository.
2. Designation of the custodians of all accounts.
3. Designation of school board member(s) who in addition to the school board president have the authority to countersign checks drawn by the business manager.
4. Designation of official legal newspaper.
5. Designation of School Attorney.
6. Authorization of continuation of existing funds or accounts and the establishment of any new accounts, if necessary.
7. Setting of date, time, and place for regular meetings.
6. Reviewing and adopting of board policies.
7. Establishment of advisory committees where applicable.
8. Reviewing of bonds for business manager and other bonded personnel.
9. Appointment of administrator of agency accounts.
10. Appointment of individual authorized to direct federal programs (Title IX Compliance Officer, Rehabilitation Act Section 504 Compliance Officer, ADA Compliance Officer, Age Discrimination Act Compliance Officer).
11. Appointment of Asbestos Compliance Officer.
12. Authorization of administrator to institute school lunch agreement.

13. Authorization of advertising of bids for materials not already purchased.
14. Investment resolution: Authorization of business manager to invest and reinvest funds in institution which serves greatest advantage to school district.
15. Setting admission charges for year.
16. Authorization of superintendent to close school in emergency situations and in case of inclement weather and setting chain of command in event superintendent is absent.

**[Amended: February 9, 2015]**